

American Modern BOR Procedure

American Modern requires that we quote the policies through our agency prior to submitting the BOR request. They **do not** accept a BOR for a policy that is being non-renewed for any reason. They also will **not** accept a BOR if the current agency has lost their appointment.

In order for us to process the BOR, it must be submitted at least 120 days prior to the renewal effective date. If we submit it later than that, the policy can either be rewritten to our agency (subject to current rates & guidelines) or we need to wait until the following renewal.

If you would like to request a BOR, please submit the following to: vickie@asbagent.com

1. Copy of the Insured's Dec Page(s)
2. Completed Acord Applications for each policy (no signatures required)
 - If you need Acord Apps, just let us know.

After we receive the Dec Page(s) and Application(s), we will need to process new quotes w/ American Modern.

If eligible, we will send you the new carrier application(s) along with the BOR form with instructions on moving forward. If not, we will let you know so that the insured can continue with the existing policy.

If you have any questions or concerns, please let us know.

Thank you,

Agency Service Bureau
(800) 232-3622